SEYCHELLES INSTITUTE OF TEACHER EDUCATION

MINISTRY OF EDUCATION AND HUMAN RESOURCE DEVELOPMENT

Application Form

Please complete in CAPITALS. Tick boxes where necessary.

1. PERSONAL DETAILS			
Name in full (*As on National Identity Card)* Please underline your surname.			PHOTOGRAPH
Name you prefer to be called			
Sex	Male ☐ Female ☐		
Date of Birth	☐☐ ☐☐ ☐☐☐☐		
National Identity Number *(Attach a photocopy of your National Identity Card)*	☐☐☐ ☐☐☐☐ ☐ ☐ ☐☐		
Address			
Contact Phone Number	Home	Mobile	Work
Email address			
Current Status *(Tick one box only)*	Student ☐ Teacher ☐ Assistant Teacher ☐ Employed ☐ Unemployed ☐ URS ☐ Other Scheme ☐ please specify …….. If you are employed, state your current post and employer. Post: ……... Employer: …….. School (*Teachers only*): ……. If you are an Assistant Teacher, state whether you have attended one of the following training or both: Ancillaries ☐ SEEDS ☐ If you are on the URS, state whether you are in school or not: In school ☐ please specify…….Not in school ☐		

Health: Do you suffer from any medical ailment or problems that may impede your studies at the Seychelles Institute of Teacher Education? *Please tick the appropriate box.*

Yes ☐ No ☐

If your answer is yes, please indicate impediment(s):

2. MODE OF STUDY (Please tick one)

3. ☐ Full-time ☐ Part-time

4. PROGRAMME YOU WISH TO FOLLOW (*Please tick*)

Certificate in Education for Teacher Assistants – (English IGCSE at Grade E or English National Exam at 80%; Mathematics National Exam at 60%; and French A2 at 60% or 3 years experience as an assistant teacher) ☐

Certificate in Childcare and Development – (English National Exam at 60%; and Mathematics National Exam at 50% or have successfully completed secondary education and have experience in social field or have successfully completed a minimum of nine years basic education and have 3 years working experience) ☐

Diploma in Education – Primary with Specialisation – Route 1: English, French & Creole – (English: IGCSE Grade C as a Second Language, or a pass in English as a First Language; French: A2 at 60% minimum; Mathematics National Examination: 60% ☐

Diploma in Education – Primary with Specialisation – Route 2: English, Creole & Social Studies – (English: IGCSE Grade C as a Second Language, or a pass in English as a First Language; Geography IGCSE Grade C and/or History ; Mathematics National Examination: 60% ☐

Diploma in Education – Primary with Specialisation – Route 3: Mathematics, Science & Digital Skills – (English: IGCSE Grade C as a Second Language, or a pass in English as a First Language; Mathematics (CORE) Grade C:ICT Grade C and Grade C in any science subject at IGCSE ☐

Diploma in Education – Early Childhood – (four IGCSEs or equivalent, inclusive of English at Grade C; French at B1 level (minimum 60%); Mathematics (Core) at Grade E; and one other subject at Grade E) ☐

Diploma in Education – Secondary Mathematics – (At least two A' Levels, including Mathematics at Grade D or better) ☐

Diploma in Education – Secondary Science – (At least two A' Levels, including one A' Level in either of the Sciences at Grade D or better. ☐

Diploma in Education – Secondary History/Geography – (At least two A' Levels, including one A' Level in History and or Geography at Grade D or better) ☐

Diploma in Education – Secondary English – (At least two A' Levels, including A'level English at Grade D.)

Diploma in Education – Secondary French – (At least two A' Levels, including A'level French at Grade D or equivalent) ☐

Diploma in Education – Health and Physical Education – IGCSE English Grade C, Science National Examination 80%, and Mathematics National Examination 60%.or Certificate in Physical Education with 3 years' post-qualification experience, or uncertified/supply teachers with relevant experience. ☐

Diploma in Education – Personal, Social and Citizenship Education (PSCE) – (English: IGCSE Grade C as a Second Language, or a pass in English as a First Language; Mathematics National Examination: 60%; Science National Examination: 80%) ☐
Diploma in Library and Information Science – (English: IGCSE Grade C; ICT National Examination: 70%; Mathematics National Examinations: 70%) ☐
Advanced Diploma in Education (ADE) – (Advanced Certificate in a technical field of specialisation with at least 3 years' teaching experience in an educational institution; or a Diploma in a technical field of specialisation) ☐
Advanced Diploma in Educational Leadership (ADEL): Teachers who have a minimum of 3 years in leadership role in an educational institution. Teachers holding a Diploma in Education qualification with at least five years' post-qualification experience who are not occupying a leadership role but aspire to become leaders. ☐

5. IF YOU ARE CURRENTLY FOLLOWING A COURSE/PROGRAMME, PLEASE STATE	
Name of Educational Institution	
Month and Year of Entry	
Course/Programme Title(s) and Subjects following (*Include SIDOL (former ALDEC))*	
Month and Year of Course/Programme completion	

6. EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS *Please complete this section giving as much details as possible. Attach extra sheets to this form if necessary. Attach copies of all certificates (e.g. IGCSE, DELF, A' Level, etc.) to application form.*	
Level of ENGLISH ***Tick the level and indicate grade obtained where appropriate***	CESL: …….. ☐ Grade: _____ O' Level/IGCSE: ……. ☐ Grade: _____ A' Level: ……. ☐ Grade: _____ Others (Please state): _____ _____

Insert the three highest qualifications/levels of education completed *(start with the highest).*

1.	Institute/School: _____ Qualification/Level (*Certificate, Diploma, etc.*): _____ Date Completed **(*Month and Year*)***:* _____ /_____ Certificate Obtained (*Title of Certificate*): _____

2.	Institute/School: _____ Qualification/Level (*Certificate, Diploma, etc.*): _____ Date Completed **(*Month and Year*)***:* _____ /_____ Certificate Obtained (*Title of Certificate*): _____

3.	Institute/School: _____ Qualification/Level (*Certificate, Diploma, etc.*): _____ Date Completed **(*Month and Year*)***:* _____ /_____ Certificate Obtained (*Title of Certificate*): _____

7. REASON(S) FOR APPLYING TO BECOME A TEACHER

Please explain briefly.

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8. INVOICING DETAILS (*Who will be paying your fees)*

Name of Responsible Person / Organisation	

Contact Number	
Email Address	
Billing Address	
Signature	
Date	

9. SUBMISSION OF APPLICATION

Please follow the instructions below to submit your application documents.

If you are a Student	Return this form along with copies of relevant certificates, a photocopy of your National Identity Card and a reference letter from your Head of School/Director directly to the **Registration Office of the Seychelles Institute of Teacher Education.** Mont Fleuri, Mahe, Seychelles Tel: (248) 4283333 Fax: (248) 4224452. In the space below nominate two people (*not related to you*) who would be willing to act as referees.
If you are an Employee in a school of the Ministry of Education and Human Resource Development	Return this form along with copies of relevant certificates, a photocopy of your National Identity Card and a reference letter from your Head teacher to the **Registration Office of the Seychelles Institute of Teacher Education through the Director General for Primary and Early Childhood OR the Director General for Secondary.** Mont Fleuri, Mahe, Seychelles Tel: (248) 4283333 Fax: (248) 4224452. In the space below nominate two people (*not related to you*) who would be willing to act as referees.
If you are employed outside the Ministry of Education	Return this form along with copies of relevant certificates, a photocopy of your National Identity Card and a reference letter from your immediate Supervisor endorsed by the Head of Section directly to the **Registration Office of the Seychelles Institute of Teacher Education.** Mont Fleuri, Mahe, Seychelles Tel: (248) 4283333 Fax: (248) 4224452. In the space below nominate two people (*not related to you*) who would be willing to act as referees.
If you are Unemployed	Return this form along with copies of relevant certificates, a photocopy of your National Identity Card directly to the **Registration Office of the Seychelles Institute of Teacher Education.** Mont Fleuri, Mahe, Seychelles Tel: (248) 4283333 Fax: (248) 4224452. In the space below nominate two people (*not related to you*) who would be willing to act as referees.

10. REFEREES

List as appropriate persons not related to you who are familiar with your character and qualifications.

Name: ……..	Name: ……..
Position: ……...	Position: ……...
Place of Work: …….	Place of Work: …….
Tel. No: …….....	Tel. No: …….....
Email address: ……..	Email address: ……..

11. SIGNATURE OF APPLICANT

I certify that the statements made by me to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any false statements made on this form may provide grounds for the withdrawal of any offer or dismissal after the acceptance of the offer to follow a programme.

Signature: ……... **Date:** ……/……./……